



**TRANSFER STUDENT DISCIPLINE RECORD**

**PARENT SECTION**

*Please fill out the information on the first part of this form and give it to your son/daughter's principal for completion.*

Student's Name: \_\_\_\_\_

Grade Applying For: \_\_\_\_\_

Current School: \_\_\_\_\_

**I understand that this information is being provided to Holy Family School for admission purposes only. I will not seek access to this confidential letter of recommendation.**

Printed Name of Applicant's Parent/Guardian: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS FORM SHOULD ONLY BE COMPLETED IF YOUR CHILD HAS PREVIOUSLY ATTENDED ANOTHER SCHOOL KINDERGARDEN – 8<sup>TH</sup> GRADE.**

*If you have any questions, please call 225-344-4100.*

*The parent's signature above indicates that permission has been granted for the disclosure of disciplinary records as part of Holy Family School's application process.*

*Thank you in advance for your assistance.*



**TRANSFER STUDENT DISCIPLINE RECORD**

**PRINCIPAL SECTION**

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

*The above-named student has applied for admission to Holy Family School. The information that you provide on this form will help Holy Family School during the evaluation of this student's application. For that reason, an accurate, honest assessment is appreciated.*

Name and title of person completing this form \_\_\_\_\_

How long have you known this student? \_\_\_\_\_

**Please check the appropriate box and provide explanation if needed.**

- The applicant has had no behavior/disciplinary concerns at my school.
- The applicant has had MINOR behavior/disciplinary concerns at my school. *(Please explain below)*

\_\_\_\_\_  
\_\_\_\_\_

- The applicant has had MAJOR behavior/disciplinary concerns at my school. *(Please explain below)*

\_\_\_\_\_  
\_\_\_\_\_

**Are the applicant's parents good stewards of the mission of your school displaying Christian values and cooperation in varying situations? Please explain.**

- Yes
- No

\_\_\_\_\_

**Would this student be welcome to return to your school next year? Please explain.**

- Yes
- No

\_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please complete and email this form to Mrs. Alise Ashford at aashford@hfspa.com with the subject "Transfer Student Discipline Record – CONFIDENTIAL" as soon as possible.*